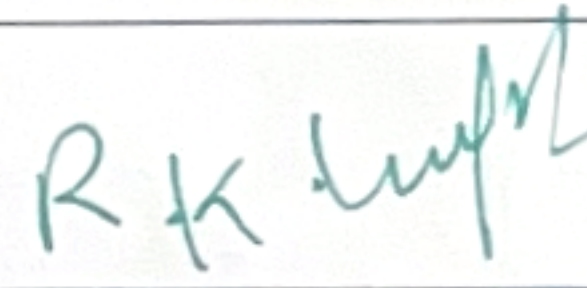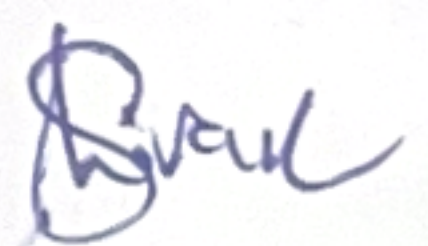Ref. No.: NUK/REG/183/2025   Date: 17/10/2025

NOTICE

Subject: Constitution of University Cyber Policy Committee

It is hereby informed that the University Cyber Policy Committee has been constituted to ensure compliance with cyber security protocols, promote awareness on safe digital practices, and oversee implementation of the University's Cyber Policy.

The committee will look into all matters related to data protection, online security, and the responsible use of information and communication technology within the university campus.

The Committee comprises the following members:

Sr. No.	Name	Designation	Sign
1.	Prof. (Dr.) R. K. Gupta (Dean Academics)	Convenor	R K Gupta
2.	Dr. Usha (Associate Professor, Law)	Member	Usha
3.	Dr. Narender Kumar (Professor, School of Engineering & Technology)	Member	
4.	Ms. Shivani, Assistant Professor, Computer Science & Engineering	Member	

All concerned are requested to adhere strictly to the University's Cyber Policy and extend full cooperation to the committee.

Registrar
NIILM UNIVERSITY
KAITHAL-136027

The meeting of Cyber policy Framing Committee was held on dated 27/10/2025 at 03:00 pm in the office of Registrar. Following members were present.

1. Prof. Dr. R.K. Gupta, Dean Academics
2. Dr. Usha, Associate Professor, Law
3. Prof. Dr. Narender Kumar, Professor School of Engg. And Tech.
4. Ms. Shivnai, Assistant Professor, School of Engg. And Tech.

Cyber Policy 2025

The committee discussed the various issues pertaining to cyber policy and the outcome of the discussion regarding cyber policy is as follows.

1. Faculty, staff and students with authorized accounts may use the computing and network facilities for academic purposes, official University work/business, and for personal purposes as long it does not violate any Law of IT Govt. of India or University policy.
2. Users are expected to maintain the privacy of other users and they not allow any other person to use their account and share their account information (Id and Password). It is the responsibility of the users to protect their account from unauthorized access by changing their password periodically sharing of passwords to other for any purpose is strictly prohibited.
3. Transforming of copyright material to or from NIILM University is strictly prohibited. Copyright material can be obtained by seeking proper consent of the authority/ owner.
4. Spamming is strictly **BANNED.**
5. Display and storage of offensive material like storing pornographic material on the disk, viewing pornographic material on the terminals is strictly prohibited and serious action will be taken against offenders.
6. Every user shall be provided user ID and password (with single log in only) to use the Internet in University campus.
7. The students will be allotted used ID valid till the completion of their course programme in which they have taken the admission. The ID's of drop out students will be deactivated immediately.
8. User ID's of staff and faculty will be for their service period. Upon leaving/transfer outside the campus, it will be the responsibility of user to get the ID deactivated. User ID's of research scholars will be valid till completion of their degree upon submission of final thesis, it will be the responsibility of user to get ID deactivated.

9. Networking cell shall retain CCTV logs of Central Surveillance System for a period of minimum 15 days. CCTV footage will be shown only upon submission of already prescribed Performa.

10. For internal Enquiry, CCTV footage will be shown/supplied only upon submission of prescribed Performa (already available on website).

11. NO CCTV FOOTAGE will be provided under RTI as CCTV footage contains third party information.

12. In case of any complaints of Policy breaching, appropriate action shall be taken by cyber committee consisting of following:

    1.   Dean Academics
    2.   Dean, School of Sciences
    3.   Chief Administrative Officer
    4.   HoD/ Branch officer concerned.